

Minutes
Litchfield Board of Fire Commissioners & EMS
September 14, 2017 7:00 PM
Litchfield Fire House, 258 West St., Litchfield

Chairman Campbell called the meeting to order at 7:00 p.m.

Members Present: Chairman John Campbell, Gary Shuhi, Paul Parsons, Douglas Hatstat

Members Absent: Jack Hodges, Heather Karpa

Approval of Minutes –August 10, 2017

P. Parsons moved to approve the minutes, D. Hatstat seconded and the motion passed unanimously.

Public Requests/Comments

None

Commission Requests

None

Budgets – Department, Capital & Operating Budgets

Art Schmidt from E. Litchfield FD was present to explain that the drainage project for their firehouse was completed \$17,700 under budget.

G. Shuhi informed the Board that a contractor for the roof replacement at Litchfield Fire House has been chosen. The low bid, and the one that was accepted was from Young Developers, LLC in the amount of \$133,700. Additional costs include \$1,988 for Michael Boe, Architect and \$2,000 for Northeast Communications to move the antenna. The total budget was \$210,000. There is \$204,000 currently remaining in this line item after some initial expenses. The project will come in under budget at \$137,688, plus the \$4,000 already spent. D. Hatstat move to accept the bid of \$137,688, G. Shuhi seconded and the motion passed unanimously.

E. Evers informed the Board that the Capital Budgets will be due to the Capital Committee in the beginning of November. This Board should review the list he handed out and be ready to discuss at their October meeting for forwarding to the Capital Committee.

LVA will be reminded of following the bid process to purchase any upcoming equipment.

Fire Marshal Report

The Fire Marshal was not present but submitted his monthly report.

Update on Department Physicals -

- a) Bantam FD due in April

- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

Any EMS Business that needs to be discussed

The Chair explained that there have been discussions with the State regarding LVA ambulance coverage for Morris. The State extended the agreement. LVA applied for the Town of Morris PSAR. Since the State did not have time to review, the State extended the temporary agreement for LVA to provide the service for an additional four months. The town attorney is currently reviewing a draft contract.

Discuss insurance coverage for non-firefighting duties.

Will be reviewed in a couple of months when an insurance representative can be present.

Communications

None

Old Business

None

New Business

None

Adjournment

G. Shuhi moved to adjourn at 7:31 p.m., D. Hatstat seconded and the motion passed unanimously.



**John Campbell, Chairman
Board of Fire Commissioners & EMS**

Date 10-12-17